

# **St Mary's Catholic Primary School**



**Risk Assessment**

**November 2021**

**Based on Operational Guidance for Schools**

How the risk will be controlled	Specific Actions and Responsibilities
<b>1. The transmission of Coronavirus (COVID-19)</b>	
<p><b>Ensure people who are ill, or in contact with people who are ill, stay at home</b></p>	<ul style="list-style-type: none"> <li>• <b>If a child or adult is seriously ill/injured or life is at risk, then a member of staff should call 999 immediately and inform the HT as soon as is practicable.</b></li> <li>• Pupils, staff and other stakeholders will not come to school if they have symptoms of or a confirmed case of Coronavirus (have tested positive in the last seven days).</li> <li>• Anyone who becomes unwell with a new continuous cough, high temperature, loss of/change in their normal sense of taste and smell (anosmia) will be sent home and asked to ensure they are tested.</li> <li>• Staff who develop symptoms whilst at school will go home immediately.</li> <li>• Children who develop symptoms whilst at school will be moved to the isolation room immediately (medical room) with the door open for ventilation. Depending on the age of the child, staff should supervise accordingly from a 2m distance. If they need to be in closer proximity to provide comfort to the child, then a full set of PPE should be worn: apron, gloves, mask and visor.</li> <li>• The Site Manager will ensure that any bathroom or room used by people who fall ill on site will be cleaned thoroughly after each and every use. The Premises Manager will wear full PPE while cleaning in this instance.</li> <li>• All persons who have coronavirus symptoms should be tested for the virus as soon as possible and results will need to be shared with the school before the member of staff/child can return to school.</li> <li>• Staff who have helped someone with symptoms and or pupils who have been in contact with them do not need to go home to self-isolate unless they develop symptoms.</li> <li>• Everyone will wash their hands thoroughly with soap and running water or use hand sanitiser after any contact with someone who is unwell.</li> </ul>
<p><b>Continue with robust hand hygiene regime</b></p>	<ul style="list-style-type: none"> <li>• Hand hygiene is THE single most effective way of preventing the spread of infection.</li> <li>• The Site Manager will ensure that all hand sanitiser containing alcohol contains a warning label and will monitor storage to ensure that it is kept out of the reach of children.</li> <li>• All staff will strictly monitor the use of child-friendly hand sanitiser to prevent ingestion.</li> <li>• Parent/carers to ensure that children wash or sanitise hands before leaving home and as soon as they return home.</li> <li>• All class-based staff will build hand hygiene into the daily routine, sharing videos and posters to promote thorough and effective hand washing.</li> <li>• Teach the children to wet their hands before using soap as this helps the soap to lather and therefore cleans hands more effectively.</li> <li>• All class-based staff will ensure that all children wash or sanitise their hands at increased and regular times during the school day; on arrival, before and after breaks, before and after they change rooms, before and after eating, before they leave school.</li> <li>• All class-based staff will ensure that all children wash their hands before they leave school to go home.</li> </ul>

<p><b>Continue to promote robust respiratory hygiene</b></p>	<ul style="list-style-type: none"> <li>• Teaching Assistants/Learning Support Assistants will check every morning that the classroom has a sufficient stock of tissues for the day.</li> <li>• All staff to educate children in and promote and model the 'catch it, bin it, kill it' approach to respiratory hygiene.</li> <li>• Public Health England does not recommend the use of face coverings in school as this can have negative effects on communication and thus education.</li> <li>• Staff should wear face coverings if travelling to work on public transport or if they are in a crowded space with people they are not usually with.</li> <li>• Staff will remove face coverings worn in transit to school before entering the school site.</li> </ul>
<p><b>Manage confirmed cases of Coronavirus (COVID-19) amongst the community</b></p>	<p>If someone has attended school who has tested positive with coronavirus the school will:</p> <ul style="list-style-type: none"> <li>• Contact the Hammersmith and Fulham Local Authority Team and Public Health England.</li> <li>• Notify parents of the particular year group.</li> <li>• Identify close contacts and ask them to be tested, not returning to school until test result is back.</li> <li>• If a member of a household tests positive; ask parents to arrange a PCR test for their child – a negative result means they can return to school.</li> </ul>
<p><b>Social Distancing</b></p>	<ul style="list-style-type: none"> <li>• Social distancing guidelines are no longer in place and bubbles are not required; however we will not have parent meetings on-site</li> <li>• Meetings of large groups will take place on zoom</li> <li>• Individual parent meetings can take place on-site</li> <li>• Parents can come into school each afternoon to collect their child from the classroom door</li> <li>• Parents will not be allowed to attend assemblies</li> <li>• Visitors to the school (non-parents) will be asked to sanitise and wear a mask if they are in an enclosed space</li> </ul>
<p><b>Lateral Flow Tests for staff at home</b></p>	<ul style="list-style-type: none"> <li>• Staff will be encouraged to test themselves twice a week (Wednesday and Sunday evening) with LFD that are provided.</li> <li>• If a staff member tests positive on a LFD, they are to contact the Headteacher and arrange a PCR test.</li> </ul>
<p><b>Mitigations should a Covid outbreak take place</b></p>	<ul style="list-style-type: none"> <li>• If 10% or more of a class (staff and children) test positive, then the class will be closed and remote learning will be actioned</li> <li>• Staff must test themselves daily using an LFD for the 7 consecutive days after an outbreak has occurred</li> <li>• After this time, encourage staff to continue with twice weekly LFD testing</li> <li>• Face masks need to be worn as a measure, in communal areas or when distancing is not possible</li> <li>• Staff should be encouraged to distance from one another at break and lunch times and during meetings</li> <li>• Keep windows and doors open for ventilation</li> <li>• School assemblies should be virtual</li> <li>• All school trips should be postponed</li> <li>• Continue to promote good hand hygiene</li> <li>• Deep clean affected year groups</li> </ul>

Signed and reviewed by:

Headteacher: R. Maher

Date: 16<sup>th</sup> November 2021

Chair of Governors: 

Date: 16<sup>th</sup> November 2021